LEGAL

Privacy Policy

Version v1 (2026-09-26) · effective 26 September 2026

1. Who we are

This website and the Intu360 platforms and services are provided by **Microcosmworks LLP** (“Microcosmworks”, “we”, “us”). Intu360 is a brand of Microcosmworks LLP. You can find out more about us at microcosmworks.com.

Microcosmworks LLP is responsible for the personal data described in this policy. You can contact us about privacy at any time at hello@microcosmworks.com.

2. Information we collect

Information you give us. When you contact us, book a demo or place an order request, we collect the details you enter: your name, work email, company, company size, phone number (optional), the products or services you are interested in, your billing preference and your message.

Information collected automatically. Like most websites, our hosting provider records basic technical information when you visit, such as your IP address, browser type, the pages requested and the time of the request, in server logs used for security and reliability.

Cookies. This website does not use advertising or analytics cookies and does not track you across other websites.

3. How we use your information

We use the information you give us to respond to your enquiry, arrange demos and scoping calls, prepare proposals, process order requests and send you documents you ask for, such as a copy of our product terms.

We may also use it to keep records of our business communications, to meet legal and accounting obligations, and to protect our website and business against misuse. We do not sell your personal data, and we do not use it for automated decisions that have legal or similarly significant effects on you.

4. Legal basis

We process your information because you asked us to (to respond to your enquiry or take steps before entering into a contract with you), for our legitimate interest in running and promoting our business in a way that does not override your rights, and where necessary to comply with the law. Where the law requires consent, we will ask for it.

5. Sharing your information

We share personal data only with service providers that help us run our business, such as our website hosting, email and form-handling providers, and only for the purposes described in this policy. They may process data only on our instructions.

We may also disclose information where required by law, to protect our rights, or as part of a business reorganisation, in which case this policy will continue to apply.

6. Data in the platforms we install

Intu360 platforms are installed on infrastructure controlled by our customers. **Our customers are the data controllers** for the employee, customer and business data held in their platforms.

Microcosmworks LLP accesses that data only when needed to install, support or maintain a platform, on the customer's instructions and under the confidentiality terms of our agreement. If your personal data is held in a platform run by one of our customers, please contact that organisation about it.

7. International transfers

Our service providers may process data in countries other than your own. Where this happens, we take reasonable steps to ensure your information is protected in line with this policy and applicable law.

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8. How long we keep information

We keep enquiry and sales correspondence for as long as needed to deal with your request and our ongoing relationship, and for up to three years after our last contact unless you become a customer. Customer records are kept for as long as required by contract, tax and accounting law. Server logs are kept for a limited period for security purposes.

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9. Security

We use appropriate technical and organisational measures to protect personal data, including encrypted connections to this website and restricted access to enquiry records. No method of transmission or storage is completely secure, but we work to protect your information and to respond promptly to any incident.

10. Your rights

Depending on where you live, you may have the right to access the personal data we hold about you, to have it corrected or deleted, to object to or restrict certain processing, to withdraw consent, and to receive a copy of your data.

To exercise any of these rights, email hello@microcosmworks.com. We will respond within the time required by applicable law. You also have the right to complain to your local data protection authority.

11. Children

Our website and services are intended for businesses and are not directed at children. We do not knowingly collect personal data from children.

12. Changes to this policy

We may update this policy from time to time. The latest version will always be on this page, with the date it was last updated.

Questions about this policy can be sent to Microcosmworks LLP at hello@microcosmworks.com. See also our Terms & Conditions.

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